



# MACKAY CHRISTIAN COLLEGE

We Love | We Care | We Learn



## EARLY LEARNING CENTRE ENROLMENT APPLICATION



Year of Entry:  2024  2025

Program Options:  Long Day Care (min 3 days/week) Please circle days: 

Mon	Tues	Wed	Thu	Fri
-----	------	-----	-----	-----

Part Time Kindy (Mon, Tues & alt Wed)  Part Time Kindy (Thu, Fri & alt Wed)

### CHILD'S INFORMATION

Given Names:

Legal Surname:

Name known as (if different) eg. shortened first name:

Residential Address:  Post Code:

(Please note: The College needs to disclose your residential address to the Dept. of Education, Science and Training and other government agencies for funding purposes)

Date of Birth:  /  /  Sex: M  F  Age:  A copy of the birth certificate must be supplied

Child's CRN (Centrelink No. for CCS purposes)  Immunisation Current? Yes  No  Must supply proof of immunisation

Please indicate briefly any details which may have an influence on your child's education or which may be relevant to enrolment in the Early Learning Centre:

Does your child have any behavioural difficulties? Yes  No  If yes, please provide details:

### Nationality

In which country was the child born?  What is the Nationality of the child?

Is the child of Aboriginal or Torres Strait Islander (TSI) origin?  Yes  Aboriginal  TSI  (if both, tick both boxes)  
 No  Declined to answer

### Residency

What is the child's residency status? Australian Citizen  New Zealand Citizen  Other:

Permanent Resident  Temporary Visa holder  A copy of Residency/Visa must be supplied

If born overseas, on what date did the child arrive in Australia?  /  /

If the child is a Permanent Resident or Temporary Visa holder please provide the following information:

Visa type:  Current Visa Sub-Class no:  Visa expiry date:  /  /

### Language

Does the child speak a language other than 'Standard Australian English' at home? Yes  No

If yes, what language: (If more than one language, please indicate the language that is spoken most often)

### Culture

Are there special requirements which may arise from the culture or religion of the family? Yes  No  If yes, please provide details:

### Previous Kindergarten, Early Childhood or Child Care Centre

Attends another Child Care Centre?  Yes  No Name of Centre:

Reference from Centre (Contact Name & Number):

Which school are you planning to attend for Prep:

#### OFFICE USE ONLY

Proof of Age: Yes / No Student No.:  
Proof of Immunisation: Yes / No Deposit Receipt No.:  
Date Started: HF: Averill / Dennis / Evans / Young

## PARENT/GUARDIAN/CARER INFORMATION

**Mother/Guardian/Carer:** Each biological parent has equal legal rights to information about the child unless the Early Learning Centre is provided with a copy of Court Orders stating otherwise.

Full name of Mother/Carer:

Date of Birth (For CCS purposes):  /  /  CRN:  Parent linked to CCS with myGov account

Residential Address:  Post Code:

Mailing Address:  Post Code:

Home Phone:  Work Phone:  Mobile:

Email:

Place of Employment:  Occupation:

Nationality:  Country Born:  Language:

Marital Status: Married  Engaged  Single  Separated  Divorced  De Facto  Deceased  Widowed

Living with child? Full Time  Shared Care  No  Are you a past student of the College? Yes  No

**Father/Guardian/Carer:** Each biological parent has equal legal rights to information about the child unless the Early Learning Centre is provided with a copy of Court Orders stating otherwise.

Full name of Father/Carer:

Date of Birth (For CCS purposes):  /  /  CRN:  Parent linked to CCS with myGov account

Residential Address:  Post Code:

Mailing Address:  Post Code:

Home Phone:  Work Phone:  Mobile:

Email:

Place of Employment:  Occupation:

Nationality:  Country Born:  Language:

Marital Status: Married  Engaged  Single  Separated  Divorced  De Facto  Deceased  Widowed

Living with child? Full Time  Shared Care  No  Are you a past student of the College? Yes  No

### **Step Parent/Guardian/Carer:**

Full name of Step Parent/Carer:

Residential Address:  Post Code:

Mailing Address:  Post Code:

Home Phone:  Work Phone:  Mobile:

Email:

Place of Employment:  Occupation:

Nationality:  Country Born:  Language:

Marital Status: Married  Engaged  Single  Separated  Divorced  De Facto  Deceased  Widowed

Living with child? Full Time  Shared Care  No  Are you a past student of the College? Yes  No

### **Step Parent/Guardian/Carer:**

Full name of Step Parent/Carer:

Residential Address:  Post Code:

Mailing Address:  Post Code:

Home Phone:  Work Phone:  Mobile:

Email:

Place of Employment:  Occupation:

Nationality:  Country Born:  Language:

Marital Status: Married  Engaged  Single  Separated  Divorced  De Facto  Deceased  Widowed

Living with child? Full Time  Shared Care  No  Are you a past student of the College? Yes  No

## LEGAL GUARDIAN

Who is the **Legal Guardian of the child**? Mother  Father  \*Both  Other, please state:

*\*Please indicate Both, unless there is a Court Order in place giving one biological parent sole responsibility.*

Are there any other circumstances about the child seeking to be enrolled that ELC should know prior to enrolment? Yes  No

If Yes, please indicate as follows: Living apart from parental supervision  Subject to court orders  Child in foster care

Shared care  Details of shared care / living arrangements:

Other, please state:

**A copy of all Court Orders or other legal issues pertaining to the child must be supplied to the Early Learning Centre.**

## SIBLING INFORMATION

Please list other children in the family, their ages, the schools they currently attend (if applicable) and their present year level:

Name:	Date of Birth:	Present School:	Present Year Level:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## PUBLICITY

Periodically the Early Learning Centre will take photographs and/or videos as a pictorial record of the educational programs and of children's participation in them. This includes but is not limited to the Basilikos (Mackay Christian College Yearbook), media presentations, television advertisements, MCC Website, MCC Social Media and professional class photographs.

**I hereby give permission for my child to be included in all Early Learning Centre publicity.**

Yes  No

Mother/Carer's Name:  Signature:  Date:

Father/Carer's Name:  Signature:  Date:

## PERMISSIONS

• I hereby give permission for my child to **attend regular incursions** to areas within Mackay Christian College i.e. visits to the Library, attend Assembly, Chapel etc. I understand that a note and permission form will be sent home for all excursions. Yes  No

• I hereby give permission for my child to have **sunscreen** applied when necessary. Yes  No

• I hereby give permission for my child to have **insect repellent** applied when necessary. Yes  No

Mother/Carer's Name:  Signature:  Date:

Father/Carer's Name:  Signature:  Date:

## BILLING RESPONSIBILITY

Please provide details of the person responsible for billing. Please note that any changes to the persons responsible for paying the Early Learning Centre charges **must be submitted in writing from both parties.**

Mother/Carer:  Signature:  Phone:

Father/Carer:  Signature:  Phone:

Joint Names:  Signature:  Phone:

Billing Address/Email:

Do you hold a current Concession Card? Yes  No  If yes, please supply a copy.

## CHURCH INFORMATION

Is the family actively associated with a Christian Church? No  If no, please list religion or culture of family:

Yes  If yes, Church attended:

Is the child actively involved with: Church  Sunday School  Youth Group  Bible Study

**Please complete the following declaration as you are able:**

Mackay Christian College accepts children from a wide range of Christian denominations. The common and unifying factor in the Early Learning Centre community is the Lordship of Jesus Christ. It is this factor which provides the basis for relationship between the Centre and the family in the task of educating children. Therefore we believe it is important that parents understand the Christian focus of the program and its aim to challenge children and through them, their families, to a personal commitment to Jesus Christ as Lord.

**I acknowledge Jesus Christ as my Lord and Saviour.**

Mother/Carer's Name:  Signature:  Date:

Father/Carer's Name:  Signature:  Date:

**I do not share the same experience of faith but I respect this position and it is my desire for my child to be enrolled in Early Learning.**

Mother/Carer's Name:  Signature:  Date:

Father/Carer's Name:  Signature:  Date:

Full and frank disclosure is required otherwise initial or ongoing enrolment will be affected

## CHILD'S DEVELOPMENT PROFILE

Has your child received additional support? Yes  No  If **yes**, provide details:

Has your child received additional support from the following services? Social Worker  Physiotherapist  Speech Therapist   
Paediatrician  Psychologist  Other

Has your child been diagnosed with any of the following? Yes  No  If **yes**, please provide a **Specialist's Letter of Diagnosis**.

<b>Condition (please tick)</b>	Dysgraphia <input type="checkbox"/>	Physical Impairment <input type="checkbox"/>
Attention Deficit Disorder <input type="checkbox"/>	Dyslexia <input type="checkbox"/>	Social/Emotional Disorder (Psychiatric Disorder) <input type="checkbox"/>
Auditory Processing Disorder <input type="checkbox"/>	Hearing Impairment <input type="checkbox"/>	Speech-Language Impairment <input type="checkbox"/>
Autistic Spectrum Disorder (incl. Asperger's Syndrome) <input type="checkbox"/>	Intellectual Disability <input type="checkbox"/>	Visual Impairment <input type="checkbox"/>
Central Auditory Processing Disorder <input type="checkbox"/>	Oppositional Defiant Disorder <input type="checkbox"/>	Other <input type="text"/>

Is your child taking **medication** for this? Yes  No  If **yes**, Type and Dosage:

## STUDENT MEDICAL INFORMATION

### Emergency Contacts Other than Parents (to be used when attempts to contact parents are unsuccessful)

If we cannot contact you in the event of an emergency, please provide contact details of at least one other contact. Ideally, the contact person should be someone who lives in Mackay and who is able to act on your behalf in an emergency. Please ensure that you have discussed with the people listed on this page their willingness to be authorised/emergency contacts.

Name of Authorised Person 1:  Relationship to Child:

Home Address:

Mobile:  Work Phone:  Home Phone:

Permission to be an Emergency Contact other than Parents? Yes  No

Permission to Collect Child from MCC ELC? Yes  No

Consent to Medical Treatment & Administer Medication? Yes  No

Permission for MCC ELC to Transport/Arrange Transport of the Child? Yes  No

Name of Authorised Person 2:  Relationship to Child:

Home Address:

Mobile:  Work Phone:  Home Phone:

Permission to be an Emergency Contact other than Parents? Yes  No

Permission to Collect Child from MCC ELC? Yes  No

Consent to Medical Treatment & Administer Medication? Yes  No

Permission for MCC ELC to Transport/Arrange Transport of the Child? Yes  No

### Emergency Details

This information is required in the case of an emergency where your child needs to be transported to hospital by ambulance:

Doctor/Medical Centre/Hospital Name:

Phone:  Address:

Medicare No:  Private Health Cover: Yes  No  Fund Name:

In an emergency, which parent/Carer should be contacted first?

### Administration of Medical Care

The guidelines for the administration of medication to children are as follows:

- The MCC First Aid Officer or an authorised member of Early Learning Centre staff may only administer medication when the medication is in correct pharmaceutical packaging, is labelled by the pharmacist with the child's full and correct name and the dosage. This includes medication purchased over the counter.
- Parents/Carers must complete a **Request to Administer Medication Form** which is available from the Early Learning Centre. We will under no circumstances administer medication without the pharmacist's label and written instruction from the parent/Carer.
- If a child is unwell, the parent/Carer or emergency contact will be phoned to collect the child as soon as possible.
- Please note that the Early Learning Centre is **unable to administer Panadol** to children. In the event of a child experiencing a headache or other form of pain, we believe the child is not well enough to attend and will phone the parent/Carer or emergency contact.

I have read and understood this information.

I hereby give permission for the provision of any necessary urgent medical treatment for my child and I agree to pay any costs incurred as a result of this treatment.

Signature - Mother/Carer:

Date:

Signature - Father/Carer:

Date:

### Child's Medical Conditions

Does your child suffer from any of the following conditions? Yes  No  If **yes**, please provide specific details below:

Condition	Details (warning signs / Symptoms / Occurrence / Treatment / Medications / Restrictions, etc)	Please indicate (tick) if condition is severe?
<input type="checkbox"/> Acquired Brain Injury		<input type="checkbox"/>
<input type="checkbox"/> Anxiety		<input type="checkbox"/>
<input type="checkbox"/> Anaphylaxis		<input type="checkbox"/>
<input type="checkbox"/> Asthma		<input type="checkbox"/>
<input type="checkbox"/> Blood Disorder		<input type="checkbox"/>
<input type="checkbox"/> Cardiac Condition		<input type="checkbox"/>
<input type="checkbox"/> Diabetes		<input type="checkbox"/>
<input type="checkbox"/> Eczema		<input type="checkbox"/>
<input type="checkbox"/> Epilepsy		<input type="checkbox"/>
<input type="checkbox"/> Hay Fever		<input type="checkbox"/>
<input type="checkbox"/> Headaches/Migraines		<input type="checkbox"/>
<input type="checkbox"/> Hearing/Sight Impairment		<input type="checkbox"/>
<input type="checkbox"/> Muscular/Joint Problems		<input type="checkbox"/>
<input type="checkbox"/> Other (Please specify)		<input type="checkbox"/>

If your child requires **medication** to be given at the College for Asthma (Moderate to Severe), Anaphylaxis, Allergic Reaction, Diabetes (Type 1) or Epilepsy, please complete a **Request for Administration of Medication Form** (available from the office).

Has the child been admitted to hospital for Asthma? Yes  No

#### **Allergic Reaction Management Plan**

Does your child have any allergies e.g. Latex (Band-aids), Nuts, Eggs, Animals, Dairy Products, Bee Stings etc. Yes  No

If 'Yes', a copy of the child's Allergy Management Plan and/or Emergency Action Plan which your Medical Practitioner has documented must be provided.

If yes, type of allergy:

Signs and symptoms of reaction:

What medication is taken (if any) for the prevention of allergic reaction:

What treatment is followed if an allergic reaction occurs:

#### **Has the child at any time in the past suffered from:**

A Localised reaction (any rash/itching/swelling at the point of contact with allergen) Yes  No

A Systematic reaction (any rash/itching/swelling away from the point of contact with allergen) Yes  No

Has the child been admitted to hospital for an Allergic Reaction? Yes  No

Does the child take adrenaline (Epi-Pen) when suffering from an allergic reaction? Yes  No

#### **ENROLMENT PROCEDURE**

An Enrolment Application Pack is available from the MCC website, the Junior School Reception or the Mackay Christian College Office. The enrolment process is as follows:

1. Step 1: Download or receive an Early Learning Centre Enrolment Information Pack
2. Step 2: Complete the Early Learning Centre Enrolment Documentation (include proof of immunisation and proof of age)
3. Step 3: Submit your Early Learning Centre Application and pay \$150 deposit
4. Step 4: Enrolment Officer contacts you

A deposit of \$150 is required at the time of application to secure a possible place for your child and will be used as your registration fee. This is to be paid before applications can be processed. If your application is unsuccessful, the full deposit of \$150 will be refunded to you. However, if you choose to withdraw your application, this deposit is non-refundable. Children enrolled in the 5 day fortnight program will attend classes 3 days one week, and 2 days the next week (Mondays, Tuesdays and alternate Wednesdays **OR** Thursdays, Fridays and alternate Wednesdays). You will be notified which days are allocated to your child. Although every effort is made to allocate to parents the days requested, priority must be given to those parents whose work commitments cannot be changed. It may be necessary therefore to ask parents with other priorities to change days.

Further information about the process for enrolment can be found on the College website. Personal tours of the MCC Early Learning Centre will be available by appointment only. Once your application has been processed, you will be required to attend an interview with the Head of Early Learning Centre or Head of Junior School. If your child's enrolment is successful, an offer of placement will be made by the Enrolment Officer a short time after the interview. Your child will be able to commence at MCC Early Learning Centre in full and correct uniform.

**Please note:** Submission of the Enrolment Application and \$150 deposit does not guarantee placement in the Early Learning Centre.

# EARLY LEARNING CENTRE CONTRACT OF ENROLMENT

The Parties are:

Mother/Guardian's Name:

Father/Guardian's Name:


and

## MACKAY CHRISTIAN COLLEGE EARLY LEARNING CENTRE

By choosing to accept the offer of a place in the MCC Early Learning Centre for your child, 

--

 as the parent/s, I/we commit, under this **Contract of Enrolment**, to work with the College in a supportive, positive relationship conducive to the best interests of the children and the Early Learning Centre. Please read the contractual conditions carefully.

**I/We agree to the following conditions:**

### Matters of Faith

I/We accept that the College is a faith-based school. I/We understand that the College is founded on the basis of Biblical Christian Values with the Bible as the inerrant word of God. As a parent/guardian of a child enrolled at Mackay Christian College Early Learning Centre, I/we support the **CLEAR** values of the College of Christlikeness, Learning, Excellence, Attitude and Respect. I/We agree to respect the College's Christian beliefs and support its stated policies and procedures.

I/We confirm that I am/we are seeking a Biblical Christian education for our child and will support the Early Learning Centre in its faith endeavours and accept that our child will participate in attendance & effort in faith-based activities as presented and planned by MCC.

### Relationship

I/We agree to:

- work in partnership with the College in support of College policies and expectations that are available to us either in hard copy eg. Enrolment Packs, as well as on the College website;
- support and comply with published College policies and expectations ourselves, in the best interests of our child and the other children enrolled at Mackay Christian College Early Learning Centre;
- allow Mackay Christian College to view your child's Early Learning Centre records, make observations and have discussions with teachers as required;
- encourage my child to uphold College policies and expectations;
- accept that any failure by us or our child in this commitment may lead to serious enrolment consequences;
- accept that we are liable to indemnify the College for any damage that may arise from such breach, including any arising from wilful defiant behaviour of the child or refusal to follow reasonable directions;
- accept that the policies and rules may need to change from time to time in line with the best interests of staff and children.

I/We accept that the College is obliged under law and ethos to act in the best interests of the individual child and the other children generally. Although the College values consultation with parents and guardians, this may mean that the College may not always act in accordance with your preferences and requests.

Where I/we, as parent or guardian, engage in conduct which the College considers is prejudicial to the interests and /or reputation of the College, the College may terminate the Enrolment Contract. The College will provide you with an adequate opportunity to respond before deciding whether to terminate the Enrolment Contract.

### Communication

MCC Early Learning Centre will provide information about the child to the parents/guardians signing this contract of enrolment, residing at one address. You may request or approve other arrangements relating to the provision of information about the child by giving written notice to us, and paying any additional fees that may be required. We will provide such information to natural birth parents unless reasonable justification (Court Order) is provided for doing otherwise. Where MCC Early Learning Centre seeks to communicate with the entire Early Learning Centre community or with identifiable sections of the Early Learning Centre community, we may communicate by mail or by any electronic medium such as the MCC Website, MCC App or by parent email addresses.

### Behaviour Education

I/We accept that the Principal, or their delegate, have the authority to:

- apply whatever **reasonable** behaviour education measure is deemed necessary in relation to the conduct of the child both inside and outside the MCC Early Learning Centre precincts;
- require the removal of the child for any cause judged by the Principal or their delegate to be sufficient;
- apply behaviour education of any child should they at any time bring the Early Learning Centre into disrepute, including through the misuse of social media and other technologies.

I/We agree to support the MCC Early Learning Centre if consequences are applied to our child for breaches of the Centre's Behaviour Education Policy available in the Early Learning Centre Parent Handbook found on the MCC website. Behaviour education may range from classroom withdrawal to withdrawal of enrolment and will include mandatory reporting of behaviours to State Authorities, Police and Department of Communities (where matters of child harm are involved).

Where discipline may involve suspension or expulsion of the child, the Principal or their delegate will not expel or suspend the child until the allegations of misconduct have been put to the child and the child has been allowed an adequate opportunity to respond.

The Early Learning Centre may search lockers, bags and property including electronic devices in the possession of the child where it is reasonable for us to do so or as part of a general or random search of a place where we conduct our activities. We may therefore confiscate forbidden or dangerous property.



The Early Learning Centre reserves the right to exclude any person, irrespective of whether they are a parent or not, from entering or remaining on the Centre's property or participating in Early Learning Centre activities, where the Centre reasonably believes it is in the best interests of the student body or the Early Learning Centre that the person be excluded.

### **Fees Payment**

I/We understand that under this contract both parents/guardians are jointly and individually liable for payment of Early Learning Centre fees. The Centre is dependent upon the timely and full payment of accounts to meet its educational services to children.

For students entering the College for the first time within the first half of the term, full School Fees will be charged for the term of commencement. Students entering the College during the second half of the term will be charged half term fees.

When student/s do not complete the full term (this is calculated on the date of written notification of withdrawal), fees are payable until the end of Week 5 for the first half of the term. Students who leave in the second half of the term are required to pay the full term's fees. Please note that parents will continue to be invoiced until the College has received notification in writing. Withdrawal Forms are available from the College Office upon request.

Unpaid fees are a debt due and owing to the College, and the College may take all lawful steps to recover this debt.

I/We will be liable for all costs associated with the debt recovery, including the cost of any debt recovery agent or legal costs and disbursements (on an indemnity basis).

Notwithstanding this, the College may (in its absolute discretion) agree to payment plans where parents who have demonstrated difficulty in paying fees. It is the responsibility of the parents to inform the College Accounts Department as soon as possible to discuss any possible options. Failing any such agreement with the College, the College may recover all outstanding fees using all lawful means.

The following terms apply:

- the College determines the fees for each year before the commencement of the year to which the fees relate;
- payment is due no later than 30 days from the date of invoice;
- non-payment of monies owing will also entitle the College to cancel this contract of enrolment and terminate your child's enrolment and unpaid fees remain due and owing irrespective of the termination;

### **Termination**

MCC Early Learning Centre may terminate this contract in accordance with the provisions of this Enrolment Contract, including when:

- the student is excluded/expelled;
- mutual trust and the condition that both we and you work in partnership and cooperation in the best interests of the College breaks down;
- there is a breach of contract by parents/guardians (including non-payment of fees and failure to support the faith or ethos of the College);
- there is a failure of the student to attend school on a regular basis.

Parents/Guardians may terminate when:

- written notice is provided to the College;
- they consider the College is not providing the educational experience or opportunities they contracted for;
- they fail to, or are unwilling to pay fees or to honour payment options entered into.

The College reserves the right to have a child withdrawn from the Early Learning Centre when the parent or guardian of that child is guilty of serious or persistent misconduct in relation to a student, member of staff, another parent or to the reputation of the College.

### **Emergencies**

In the event of any medical or other emergency arising, in which the College considers it impossible or impractical to communicate with the parents/guardians of the child or any other nominated emergency contacts, I/we authorise the staff responsible to act as they may think necessary or expedient.

I/We accept that the MCC Early Learning Centre will have no liability for its reasonable actions. The College will take all reasonable care of the child but will not be responsible for the costs of any medical or dental attention or treatment administered to the child in such event nor will it be responsible directly or indirectly for any act or omission of any medical or dental practitioner or medical officer attending or treating my/our child including attention provided in the First Aid Room.

### **Disclosure of Information**

I/We have supplied all documentation and information requested at the time of application for each child as a condition of enrolment, including the following:

- Full and frank disclosure of the child's previous education or interrupted education, disabilities and learning difficulties
- Behaviour issues
- Medical condition and safety issues
- Court orders and parenting arrangements

I/We accept that failure to disclose all relevant information may result in cancellation of an enrolment. I/We accept that we have an obligation to keep the Early Learning Centre informed of any changes that may affect the child's life at the Centre including:

- changes to family circumstances (eg separation or divorce);
- changes to the address or addresses or contact details of the parents/guardians;
- changes to emergency contacts;
- any court orders, including Family Court orders, which deal with parental responsibility for the child, the education of the child or otherwise limit the contact or communication which one parent or other person has with the child.

Changes in marital circumstances can cause confusion for the Early Learning Centre when dealing with parents or guardians. The Centre will presume that, at all times, parents (including step-parents) are entitled to participate in Early Learning Centre activities (whether or not those activities involve the child). However, if there is a Court Order or other agreement which specifically alters or prevents a person/parent from spending time with, communicating with or otherwise having contact with the child, that must be provided to the Early Learning Centre. The obligation of providing such a Court Order lies with parents. Despite the Centre being provided with copies of any such orders, the Centre does not assume responsibility for the parents complying with those orders.

### **Uniform**

I/We support the MCC Early Learning Centre Uniform Policy including the Personal Appearance Policy (Hair and Jewellery), and accept that the child must present appropriately and must wear the correct uniform as a proud student of MCC Early Learning Centre and to implement the Mackay Christian College motto '*becoming all God wants me to be*' in all aspects of Early Learning Centre life.

### **Privacy**

In accordance with Queensland privacy laws Mackay Christian College has a Privacy Policy which governs what information we collect from you, how we store it, and how we use such information. The Early Learning Centre collects personal and sensitive information about students at the College, their parents, and the people who care for them to satisfy its legal obligations; to discharge its duty of care; and to provide appropriate schooling. The MCC Privacy Policy may be viewed on the College website. A hard copy of the Privacy Policy is available from the Early Learning Centre Reception on request.

### **General**

I/We agree to respect all College staff and treat them with courtesy, politeness, honesty and kindness.

I/We agree to be held responsible for any damage caused to property by our child while at Mackay Christian College and agree to replace or repair damaged property.

This **Contract of Enrolment** is governed by the law of Queensland and represents the entire agreement between the Parents/Guardians and the Mackay Christian College Early Learning Centre relating to the child's enrolment. Any warranty representation, guarantee or other term or condition not contained in this contract (or the Enrolment Application) is of no force or effect. This contract (as amended from time to time) will be binding and remain in force for the duration of the child's enrolment at the Mackay Christian College Early Learning Centre.

I/We understand any demonstrated unwillingness to comply with this Contract of Enrolment and Statement of Support for Mackay Christian College Early Learning Centre may lead to the withdrawal of my child's enrolment.

#### **I have read and understand this information in this Contract of Enrolment.**

Mother/Carer's Name:  re:  Date:

Father/Carer's Name:  Signature:  Date:

### **Declaration of Understanding**

Mackay Christian College accepts students from a wide range of Christian denominations. The common and unifying factor in the College community is the Lordship of Jesus Christ. It is this factor which provides the basis for relationship between the College and the family in the task of educating children. Therefore, we believe it is important that parents understand the Christian focus of the College and its aim to challenge students and through them, their families, to a personal commitment to Jesus Christ as Lord.

The foundation upon which Mackay Christian College is based is the Bible, which is held to be in its entirety the infallible revelation of God. The College holds certain truths to be fundamental and self-evident teachings of the Bible. This theological basis will form the foundation of all the education our child will receive as a student at Mackay Christian College.

As a result of this theological basis certain attitudes and behavioural standards are expected, including:

- that students participate in, and parents support, the spiritual programs of the College;
- that the religious sensibilities of others will be respected, with particular reference to blasphemy and irreverence;
- that the beliefs of Christian ethics and morality are respected by students and parents.

The Vision Statement of Mackay Christian College is, 'becoming all God wants me to be.'

I/We understand that Mackay Christian College exists to assist us as parents to foster and develop the God given potential of each child including their gifts, skills, talents and creativity; to permit them the possibility of fulfilling their personal Christian destiny so that students may:

- individually confess Jesus Christ as Lord and Saviour and determine to follow and obey Him all the days of their lives;
- be morally and socially responsible;
- be self-disciplined and knowledgeable;
- be prepared for further learning;
- be employable; and
- be capable of enjoying life.

I/We understand that the enrolment of our child at Mackay Christian College is conditional upon their full participation in the complete range of the College curriculum and activities, including those of a specifically religious nature.

Mother/Guardian's Name:  Signature:  Date:

Father/Guardian's Name:  Signature:  Date:

Updated November 2022